

SOUTH CENTRAL RAILWAY



Headquarters Office,  
Personnel Branch,  
Secunderabad.  
Dt:08/12/2020.

No.SCR/P-HQ/227/ET/INST/OPTG-II

**NOTIFICATION**

Sub: -Selection to the ex-cadre post of Instructor ( Operating )  
Level-7 of 7<sup>th</sup> CPC Pay Matrix, at ZRTI/MLY.

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Applications are invited from serving permanent Railway employees of South Central Railway for selection to the ex-cadre post of Instructor (Operating) in Level-7 of 7<sup>th</sup> CPC Pay Matrix, at ZRTI/MLY.

1	No. of vacancies	<b>01 (One)</b> No reservation as ex-cadre post
2	Level in 7 <sup>th</sup> CPC Pay Matrix	Level-7 of 7 <sup>th</sup> CPC Pay Matrix. (GP Rs. 4600/-) Substantive
3	Tenure	Minimum 03 years and Maximum 8 years in the Training Institute
4	Age Limit	Upper age limit as on the date of Notification should be 52 years
5	<u>Eligibility conditions</u>	<p>In terms of Railway Board's Lr.No.E(NG)I/2017/PM 1/11dated 13/05/2019 (RBE No.79/2019) staff in same/allied department in identical Grade Pay in 4600, Level 7 . If staff in identical Grade Pay are not available, then staff in next below GP i.e. 4200, Level 6 may be considered.</p> <p>MACPS granted in Level 7/GP Rs.4600/- will not be allowed to determine the eligibility</p> <p>Employees worked/presently working in ex-cadre posts are eligible to apply only after working for a period of one year in their cadre post (parent cadre) in terms of instructions contained in this office Lr.No.R9R)529/I, dated 13/11/1990 and PCPO's S.C.No.74/1998.</p> <p>Employee who had previously worked as Instructor at ZRTI/MLY are eligible to apply only after a gap of one year from the date of joining in their parent department on repatriation.</p>
6	<u>Other conditions</u>	<p>Applicant should have good training capacity, good academic background, practical experience in teaching and capacity to prepare course material.</p> <p>Applicant should be good communicator, sensitive to the need of people, resilient, open-minded, perceptive, honest, committed and motivated.</p> <p>Selected employees will not normally be allowed to decline the post.</p> <p>Employees selected as Instructor in the same grade are not allowed for additional increment, but are allowed Training Allowance at the rate of 12% of the basic pay (RBE No.145/2017)</p> <p>The employee posted as Instructor will be repatriated to his/her parent Division at least six months prior to his/her date of superannuation.</p> <p>Employee selected as Instructor will be repatriated to their parent cadre in case their performance is not satisfactory as evaluated by CTM (G)/Training Manager/Principal of ZRTI/MLY during the period of their working at ZRTI, irrespective of the tenure period rendered.</p>
7	<u>Syllabus</u>	Enclosed as Annexure-II
8	<u>Application form</u>	Enclosed Annexure-I Full care should be taken while filling up application form Incomplete application form will be rejected.

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	Mode of selection	<p>In terms of Railway Board's Lr.No.E(NG)I/2017/PM 1/11 dated 13/05/2019 (RBE No.79/2019) the selection consists of Written test (75 marks) and Classroom lecture trial (25 marks) . Maximum Marks -100 and Qualifying marks – 60 % .</p> <p>In terms of Railway Board's Lr.No.E(NG)I/2018/PM14, dated 14/12/2018 (RBE No.196/2018) circulated as PCPO S.C.No.212/2018, the question paper will be 100% Objective type.</p> <p>All questions will be of multiple choice only.</p> <p>The examination will be in Pen and paper mode.</p> <p>To ensure authenticity of the answers, cuttings, over-writing erasing or alterations of any type in the answer will not be accepted. Zero marks will be given for answer having correction/overwriting.</p> <p>There shall be negative marks for incorrect answers. One third of the marks allotted for each question will be deducted for wrong answers</p> <p>There will be <b>no Supplementary</b> Written examination and Classroom lecture trail.</p> <p>As per Railway Board's Lr.No.E(NG)I/2017/PM 1/11 dated 13/05/2019 (RBE No.79/2019), <b>there is no Viva-voce</b> .</p> <p>No relaxation /reservation for SC/ST employees.</p> <p>As per Railway Board's Lr.No.E(NG)I/2017/PM 1/11 dated 22/05/2020 (RBE No.39/2020) final Panel should be drawn in the order of merit to the extent of the vacancies notified.</p> <p>The instructions contained in PCPO's S.C.No.16/1993 regarding cases of Suspension/DAR/Vig etc., are applicable.</p>
10	How to apply	<p>Applicants should fill the Application form after thorough reading the eligibility/Other conditions/Syllabus and submit the filled applications form with enclosures to the Controlling office under DAR.</p>
11	Last date for submission of application	<p><b>08-01-2021</b> to controlling officer.</p>
12	Forwarding of application by units	<p>The controlling officer should send the application to the respective Personnel Officer of the Divn./HQrs by <b>18-01-2021</b>.</p> <p>The Divisional Personnel officer should verify the correctness of the particulars furnished by the employee in the application with the respective SR and forward only the eligible applications to the SPO/Cadre-II in PCPO/O/SC, Rail Nilayam, SC on or before <b>27-01-2021</b> through special messenger. Application received after due date will not be accepted.</p>

The applications received from the employees directly in PCPO's Office without certification by the concerned Personnel Officers will be rejected. No application will be entertained after the last date irrespective of any reasons.

The applicants may also visit Website [www.scr.indianrailways.gov.in](http://www.scr.indianrailways.gov.in) for Notification, Syllabus and Application form.

Encl: Annexure I & II.

(K.RASANA DEVI)  
SPO/Cadre-II

for Principal Chief Personnel Officer

Copy to: PCOM, CTPM, CSO, CPTM, SDGM, Principal/ZRTI/MLY,

“ DRMs/P/SC, HYB, BZA, GTL, GNT & NED

“ **CTM/G & PP is requested to arrange to prepare a Question Bank with answers in view of Rly Bd's instructions dated 14/12/2018 (RBE No.196/2018)**

“ Sr.DOMs/ SC, HYB, BZA, GTL, GNT & NED,

“ GS/SCRE Sangh & GS/SCRM Union.

for Principal Chief Personnel Officer

**Application** for the ex-cadre post of **INSTRUCTOR (Operating), Level - 7** of 7<sup>th</sup> CPC Pay matrix.

S.No	Particulars	
1	Name (in Block letters)	
2	Father's Name (in Block letters)	
3	Present Designation (mention if Ad-hoc/MACPS)	
4	Present Level	
5	Division & Station	
6	Date of Birth	
7	Date of Appointment	
8	Community	
9	P.F.Number	
10	Age as on <b>08-12-2020</b>	
11	Date of entry into Present Level (only regular) <b>MACPS will not be counted to determine the eligibility</b>	
12	Educational qualification (Academic) PG/Degree/Year/ University certificates to be attached, self attested with date	
13	Additional Qualification	
14	Details of teaching experience if any (If worked previously details of Institution and faculty)	
15	Whether previously worked as Instructor at ZRTI/MLY or any other ex-cadre post. If so details there of Period of working Date of reporting to the parent cadre on repatriation	
16	List of enclosures	
17	Mobile No. and E.Mail ID (If any)	

I declare that the particulars furnished above are correct and true, I am liable for Departmental DAR action if the same are found to be false or fabricated.

Date:

Station:

Signature of the employee

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The above particulars are verified and found correct.

Signature of the Controlling Officer  
Name & Designation  
Station & Date

South Central Railway

No:

Office

Date:

Ref :- PCPO/SC's Lr. No./SCR/P-HQ/227/ET/18/INST

Date:-08-12-2020

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Forwarded to the SPO/Cadre-II, Office of the Principal Chief Personnel Officer, IV Floor, Rail Nilayam, South Central Railway, Secunderabad. The particulars of the above named employee against S.No.1 to 17 are verified with SR and found correct. The above level is granted on regular basis & not on account of grant of MACPS.

Certified that there are no DAR/Vig./SPE cases against Sri.....

Office Seal:

Signature of the Personnel Officer

**SYLLABUS:** For the selection to the Ex-cadre post of Instructor ( Operating.)  
(Level 7) on VII PC Matrix.

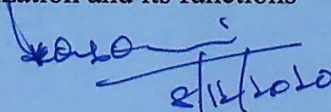
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**Section – I: Thorough knowledge of G&SR of S.C.Rly. with a focus on –**

Defective signals and points – kinds of signals etc: Disconnection and Reconnection  
Total interruption of communications on Single Line and Double Line: temporary Single Line working  
Shunting procedures and precautions  
Caution Orders – procedure for imposition, preparation, issue,cancellation and Online Caution Orders Procedure .  
Securing of vehicles – at station and in mid-section  
Reception and despatch of trains – procedure and precautions under different circumstances.  
System of working – essentials and sailent features thereof.  
Safety at level crossings – (Appendix-II to G&SR)  
Instructions regarding brake power  
Standards of interlocking and isolation  
Latest Technological Improvements in Train operations  
Line Block and Power Block  
Working of Lorries, Trollies and Motor Trollies  
Patrolling  
IBS working  
Panel working of Route cancellation, Calling-on cancellation, Power supply failure, Crank handle-operation of points by cranking, Non-signalled movements, track circuit failures, Power supply failures, Generator failures, Axle counter etc.  
Amendment Slips – updating the knowledge of G&SR, Accident Manual and Block Working Manuals.  
Station Working Rules  
Working of trains without Brake-van / Guard.  
All right signals  
Procedure for engine pushing  
Parting – engine unable to haul the load and divided train working.  
Long Haul Trains.

**Section – II: Thorough knowledge of Accident Manual with a focus on**

- (1) Objectives to be achieved in dealing with the accident
- (2) . Classification of accident – Serious accident – procedure for dealing with the cases of Sabotage, Bomb explosion, Accident to a POL rake within the station limit.
- (3) Accident compensation rules
- (4) Liability of Railway Administration for death and injury to Passenger due to accident, interim relief by Railway Administration.
- (5) Enquiry into a serious accident by CRS
- (6) MRV and ART, long range electric sirens
- (7) Fire in train – Accident management
- (8) Disaster Management – preparedness, work at site, recover
- (9) Enquiries into train accident – rules and procedures
- (10) CRS Organization and its functions

  
2/12/2020

**Section – III: Thorough knowledge of Block Working Manuals with a focus on –**

- (1) Cancellation of Line clear
- (2) Pushing back
- (3) Stop and examine train signal, train pass without Tail board / Flashing tail lamp signal, train divided signal, vehicles running away into Block section signal.
- (4) Failure of Block Instrument and PLCT working – guidelines to be followed. (Annexure to BWMS) etc.

**Section – IV: Advance operations**

- (5) Train and traffic control – set-up and functions
- (6) Train ordering, Train ordering through COA/FOIS
- (7) Rake allotment – Preferential Traffic Order
- (8) Computerization of control charting – COA and its applicability
- (9) FOIS, COIS, ICMS, CMS
- (10) Web Reports

**Section – V: Establishment**

- vi) Railway Conduct Rules.
- vii) Discipline and Appeal Rules.
- viii) Pass Rules.
- ix) Pass Rules - HRMS, Procedure for e-pass and Reservation on e-pass
- x) HOER
- xi) Official Language Act and Official Language Rules, Implementation of Official Language on Railways.
- xii) UMID Cards

**Section – VI: General**

- (1) Indian Railways Corporate Safety Plan (2003-2013) – strategies for reducing accidents.
- (2) Recommendations of various accident enquiry Committees with a focus on Railway Safety Review Committee (RSRC)-1998
- (3) National Rail Plan – Applicable to S.C.Railway.

*[Handwritten signature]*  
*[Handwritten date: 2/12/2010]*

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